

Facility Rental Form



Date: _____ Time: _____
Event: _____
Contact: _____
Address: _____
City: _____ Prov: _____ Postal: _____
Phone: _____ Email: _____

Sutter Fund Party Room

Email Sent

BIRTHDAY/TEAM PARTY

Name: _____ Age: _____
 10:30-1:00 2:00-4:30
 1-30 people \$175.00 \$ _____
 After Hours (3 Hours) \$275.00..... \$ _____

Deposit: \$50 (1 Week Cancellation Notice)

Visa MC Invoice required
 Cash Cheque Debit E-Transfer*
*send E-Transfer to director@albertasportshall.ca

Group + School Programs

1-30 \$75.00..... \$ _____
 31-60 \$150.00.....\$ _____

Corporate Rental

Daytime (Facility Open) \$225.00..... \$ _____
 Daytime (Facility Closed) \$350.00.....\$ _____
 After Hours (3 Hours) \$275.00..... \$ _____

Boardroom Rental

Daytime \$35/Hour (Max \$140/Day)... \$ _____
 After Hours \$50/Hour..... \$ _____

Extras:

Rent Podium \$25\$ _____
 Rent PA System \$25..... \$ _____
 Coffee & Tea \$15 \$ _____

Program Details (Office Use Only)

Art in Sport Collections Tour
 Lasting Traditions Scavenger Hunt
 Fair Play + Respect Team Building
 Adaptive Sports
 Other: _____

Things to Know:

- Bring your own food, drinks, decorations
- Bring waterbottles (no water fountain on site)
- Indoor Shoes/Active Wear
- Time of booking includes:
Setup, take down, cleaning, guests arrival & leaving.
- Adult supervision is required

After Hours Bookings:

Museum interactives:

On Off

Is the event open to the public?

Yes No

Comments

How they heard: _____